**Information form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SR. NO.** |  | **PARTICULARS** |  | **DETAILS** |
| **1** | **DETAILS OF THE PROPERTY TO BE GIVEN ON RENT** | FULL ADDRESS | \* |  |
| PIN | \* |  |
| C.T.S NUMBER OR PLOT NUMBER OR SURVEY NUMBER | \* |  |
| FLAT OR SHOP OR Godown | \* |  |
| SIZE OF FLAT/Shop (IN SQ. FT.) | \* |  |
| WHETHER PROPERTY SITUATED UNDER MUNICIPAL CORPORATION / COUNCIL / VILLAGE, PLEASE SPECIFY |  |  |
|  |  |  |  |  |
| **2** | **DETAILS OF THE LICENSOR****(You can Add More Licensor)** | NAME  | \* |  |
| AGE | \* |  |
| OCCUPATION |  |  |
| PAN CARD NUMBER | \* |  |
| AADHAR CARD NUMBER | \* |  |
| ADDRESS  | \* |  |
| OCCUPATION |  |  |
|  |  |  |  |  |
| **3** | **DETAILS OF THE LICENSEE****(You can Add More Licensee)** | NAME  | \* |  |
| AGE | \* |  |
| PAN CARD NUMBER | \* |  |
| AADHAR CARD NUMBER | \* |  |
| ADDRESS  | \* |  |
| OCCUPATION |  |  |
|  |  |  |  |  |
| **4** | **DETAILS OF THE 1st WITNESS** | NAME  | \* |  |
| AGE | \* |  |
| PAN CARD NUMBER | \* |  |
| AADHAR CARD NUMBER | \* |  |
| ADDRESS | \* |  |
|  |  |  |  |  |
| **5** | **DETAILS OF THE 2nd WITNESS** | NAME  | \* |  |
|  |  | AGE | \* |  |
|  |  | PAN CARD NUMBER | \* |  |
|  |  | AADHAR CARD NUMBER | \* |  |
|  |  |  |  |  |
| **6** | **DETAILS OF AGREEMENT** | RENT (Per Month Amount) | \* |  |
| DEPOSIT AMOUNT  | \* |  |
| AGREEMENT PERIOD IN MONTHS | \* |  |
| AGREEMENT STARTING DATE | \* |  |
| LOCK IN PERIOD |  |  |
| ADDITIONAL CONDITIONS IF ANY |  |  |
|  |  | DUTY WILL BE PAID BY LICENSOR/LICENSEE (pls specify) |  |  |
| **7** | **DETAILS OF DEPOSIT BY CASH/NEFT/RTGS/DEMAND DRAFT, PLEASE SPECIFY** |  |  |  |
|  |  | Name OF Bank |  |  |
|  |  | Amount OF Cheque/D.D. |  |  |
|  |  | Cheque/D.D. No |  |  |
|  |  | Branch Name |  |  |
|  |  | Date Of Cheque/D.D. |  |  |

**Terms and Conditions**

1. You may add more licensor/licensee but all the parties must **have Aadhar card and Pan card** Number. If more than one licensor/s and/or one licensee/s added, data entry charges of Rs.50/- per licensee/s and/or licensor/s will be levied.
2. Extra data entry charges or Rs. 500/- will be applicable for adding Miscellaneous Terms and Conditions. Single line Miscellaneous Terms and Conditions will be added for free.
3. If deposit Paid by Cheque only fill Row No. 6 Details.
4. If data is wrongly filled by you, our data entry Operators is not responsible for such agreement contents.
5. Time of execution will be decided after receipt of the information form and details of the place for execution. Parties should remain present at the pre-decided time. In case of revisit due to default on part of client, same standard fees will be charged for the additional visit.
6. In case of sudden change in venue at the time of execution; additional expenses will be charged as per the additional time consumed.
7. This is a complete online process; in which real time data transfer is required on the Government Website (igrmaharashtra.gov.in) and party verification on UIDI website. In case, of server issues and/or breakdown of Government website; our representative and/or team is not responsible. If it is noticed that Government website/s are not working; execution will be unilaterally cancelled on any short notice. We shall complete the execution at a later time in the agreed fee structure.
8. The execution of the Agreement takes 2-3 days in normal course but the concern Registrar may object it due to erroneous information and Aadhar validation issues. In such cases, we will help you to resolve the query but there will be delay in getting final agreement. We are not responsible in such cases.